

**RULES OF
TWO-STAGE ARCHITECTURAL AND URBAN DEVELOPMENT
EXECUTIVE COMPETITION**

for the preparation of

**THE CONCEPT OF
THE KRAKOW MUSIC CENTER**

Contracting Entity (Organiser):

Agencja Rozwoju Miasta Krakowa sp. z o.o. (Municipal Development Agency)
ul. Królewska 57, 30-081 Kraków

Supporting Entity (Co-Organiser):

Association of Polish Architects (SARP), Krakow Branch
pl. Szczepański 6, 31-011 Kraków

SARP competition no. 996

Krakow, **12 August 2020**

The value of the Competition is greater than the amounts specified in the regulations issued pursuant to Article 11
Section 8 of the Public Procurement Law of 29 January 2004 (consolidated text in Journal of Laws of 2019 item
1843 and of 2020, items 288 and 1086).



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1. GENERAL INFORMATION AND PROVISIONS

1.1. Name and address of the Organiser and the Entity supporting the Organiser of the Competition

- 1.1.1. The Contracting Entity (the Organiser of the Competition) is:
Agencja Rozwoju Miasta Krakowa sp. z o.o. (Municipal Development Agency)
ul. Królewska 57, 30-081 Kraków
The Entity supporting the Organiser (Co-Organiser of the Competition) is:
Stowarzyszenie Architektów Polskich Oddział Kraków [Association of Polish Architects (SARP), Krakow Branch]
pl. Szczepański 6, 31-011 Kraków
- 1.1.2. The persons authorised to communicate with the Participants in the Competition are:
- 1.1.2.1. Organising Secretary of the Competition:
Architect **Marek Szeniawski**, SARP Warsaw Branch
phone **+48 518 059 157**
e-mail: konkurs-kcm2020@sarp.krakow.pl
- 1.1.2.2. Supporting Secretary of the Competition:
Architect **Benita Strzałka**, SARP Krakow Branch
phone **+48 668 847 702**
email: konkurs-kcm2020@sarp.krakow.pl

1.2. Communication with the participants in the Competition and provision of clarifications concerning these Rules of the Competition

- 1.2.1. Under this procedure, all letters relating to the Competition, including potential queries and information on the filing of an appeal must be sent exclusively to:
Stowarzyszenie Architektów Polskich Oddział Kraków [Association of Polish Architects (SARP), Krakow Branch]
pl. Szczepański 6, 31-011 Kraków
phone: **+48 12 422 75 40**
email: konkurs-kcm2020@sarp.krakow.pl
with the following note on the envelope (in the case of correspondence sent by post) or wording in the subject line of the email message:
'THE KRAKOW MUSIC CENTER – COMPETITION'
- 1.2.2. The correspondence may be sent:
- in writing or
 - via email
- exclusively** to the addresses listed in item 1.2.1. The correspondence sent to the addresses other than those indicated in item 1.2.1 shall not be deemed validly served and shall not constitute documentation under the procedure within the meaning of the regulations of the Public Procurement Law of 29 January 2004.
- 1.2.3. To ensure efficient service, the Organiser encourages the participants in the Competition to send correspondence via **electronic mail**, except for the documents that, subject to the Rules of the Competition, must be submitted in writing only.
- 1.2.4. All information relating to the Competition, including:
- the Rules of the Competition and the attachments thereto;
 - amendments to the Rules of the Competition and amendments to the attachments, if any;
 - the participants' requests for clarifications relating to the Rules, attachments to the Rules and clarifications provided by the Organiser;
- shall be published on the following websites:



- Organiser's website: <http://armk.pl/zamowienia-publiczne>
- Co-Organiser's website: www.sarp.krakow.pl

Where necessary, the Organiser or the Co-Organiser shall also provide clarifications and information in writing or via electronic mail.

- 1.2.5. The participants in the Competition may file written or electronic requests for clarifications relating to the provisions of the Rules of the Competition and the attachments thereto. The requests shall be sent to the addresses listed in item 1.2.1.
- 1.2.6. Clarifications shall be provided by the deadline set in the Rules of the Competition on the condition that the clarification requests are received by the deadline set in the Rules of the Competition in item 1.11. (to be determined based on the date of receipt). If a request for clarification is received past the deadline or its content is consistent, in terms of substance, with the questions that have been previously answered, the Contracting Entity may provide clarifications or decide not to consider such request any further.
- 1.2.7. The method of provision of clarifications, as specified in item 1.2.4. Clarifications shall also be sent via email to all participants.
- 1.2.8. The Organiser shall not disclose the sources of requests for clarifications.
- 1.2.9. Clarifications provided by the Organiser shall be binding upon the Organiser and all participants.
- 1.2.10. All information, communications, answers to the requests for clarification, the Competition materials and all other electronic correspondence with the participants in the Competition shall be sent from the email address indicated in item 1.2.1. only, otherwise being null and void.

1.3. Legal basis for the Competition

The Competition is held based on, specifically:

- Public Procurement Law of 29 January 2004 (consolidated text in Journal of Laws of 2019 item 1843), hereinafter referred to as the Public Procurement Law;
- Civil Code of 23 April 1964 (consolidated text in Journal of Laws of 2019 item 1145);
- Act on Copyright and Related Rights of 4 February 1994 (consolidated text Journal of Laws of 2019 item 1231);
- Building Law of 7 July 1994 (consolidated text in Journal of Laws of 2020 item 1133);
- Regulation of the Minister of Infrastructure of 12 April 2002 on technical conditions to be fulfilled by buildings and their location (Journal of Laws of 2019 item 1065);
- Regulation of the Minister of Development of 26 July 2016 on types of documents that may be requested by the contracting entity from a contractor under a contract award procedure (Journal of Laws of 2016 item 1126).

1.4. Form and General Principles of the Competition

- 1.4.1. The Competition is a two-stage **executive competition** (i.e. its deliverable is the design documentation that will serve as the basis for the implementation of the investment project), conducted according to the following principles:
 - 1.4.1.1. by the date defined in the Rules of the Competition, the participants in the Competition shall file requests to participate in the Competition;
 - 1.4.1.2. The Contracting Entity shall allow all participants that fulfil the criteria defined in the Rules of the Competition to participate in the Competition and shall invite them to submit their **studies at Stage 1**;
 - 1.4.1.3. The Contracting Entity shall invite no less than two and no more than three participants in the Competition, whose studies are recognised by the Competition Jury as the best based on the criteria specified in the Rules of the Competition, to submit their **competition works at Stage 2**.



- 1.4.2. The participants in the Competition who do not fulfil the requirements defined in the Rules of the Competition shall be excluded.
- 1.4.3. The participants shall submit their studies and competition works by the dates set in the Rules of the Competition.
- 1.4.4. The Competition shall be held in the Polish language. The requests to participate in the Competition, statements and documents confirming the fulfilment of the eligibility criteria, studies, competition works and all information, requests, notices, statements and documents submitted by the participants in the Competition shall be in Polish.
- 1.4.5. Documents and statements prepared in a language other than Polish shall be submitted along with their translation into Polish, authorised by the Participant in the Competition or their representative.
- 1.4.6. The principles of operation of the Competition Jury shall be defined in the Work Rules of the Competition Jury.
- 1.4.7. Attachments to the Rules of the Competition have been divided into two groups:
- formal attachments (marked with letter 'F' before the attachment's number) constituting model documents required in the Competition);
 - substantive attachments (marked with letter 'M' before the attachment's number) applicable to all participants or constituting auxiliary materials subject to the provisions of these Rules of the Competition.
- 1.4.8. The Rules of the Competition have been translated into English. However, the Organiser makes the reservation that, in the case of any discrepancies between the documents, the provisions of the Rules of the Competition in the Polish language version shall prevail and apply.
- 1.4.9. The Competition has been announced in the Official Journal of the European Union.
- 1.4.10. The Competition shall be cancelled in the cases referred to in Article 124 of the Public Procurement Law.

1.5. Type and Pool of Prizes

- 1.5.1. In consultation with the Contracting Entity, the Competition Jury may award honorary distinctions to the participants who are not invited to participate in Stage 2 of the Competition based on the study submitted at Stage 1 of the Competition, with the reservation that such honorary distinctions shall be announced at the venue where and the time when the results of the Competition are made public. The award of an honorary distinction may not constitute the basis for any Participant distinguished in the Competition to claim the cash prize referred to in item 1.5.2a, item 1.5.3 and item 1.5.4.
- 1.5.2. The Contracting Entity shall award the Participant in the Competition whose work is recognised as the best by the Competition Jury:
- a) a cash prize in the amount of **gross PLN 100,000 (one hundred thousand Polish zlotys)** (the first prize); and
 - b) an invitation to **negotiate** delivery, **through a single-source procedure**, of the subject-matter of the contract, based on the competition work, namely the comprehensive design documentation for the task under the name of the **Krakow Music Center**.
- 1.5.3. The Contracting Entity shall award a cash prize in the amount of **gross PLN 60,000 (sixty thousand Polish zlotys)** to the Participant in the Competition whose work is awarded the second prize by the Competition Jury.
- 1.5.4. The Contracting Entity may award a cash prize in the amount of **gross PLN 40,000 (forty thousand Polish zlotys)** to the Participant in the Competition whose work is awarded the second prize by the Competition Jury.
- 1.5.5. The prize pool shall not exceed the amount of **gross PLN 200,000 (two hundred thousand Polish zlotys)**. The abovementioned amounts shall be subject to taxation under the applicable legal regulations.



- 1.5.6. At the request of the Competition Jury, the Contracting Entity may change the type and amount of the abovementioned prizes, provided that:
- it does not exceed the prize pool specified in item 1.5.5.;
 - the prizes for the participants at Stage 2 of the Competition are not lower than the amount of gross PLN 40,000 (forty thousand Polish zlotys), subject to item 1.5.7.
- 1.5.7. Receipt of the cash prize shall be conditional upon submission of a fully completed competition work at Stage 2 of the Competition consistently with item 6.2.
- 1.5.8. The decisions in the Competition, including the proposal for the award of prizes and honorary distinctions, shall be prepared by the Competition Jury and approved by the Contracting Entity's manager.
- 1.5.9. The following shall pass to the Contracting Entity:
- the right to present and make competition works and studies available to the general public for the first time on the principles defined in Attachment F01;
 - the right to use the awarded and distinguished honorary studies and competition works in the various fields of exploitation defined in Attachment F13 hereto on the exclusive license basis; and
 - the author's economic rights in the competition work that was awarded the first prize in the fields of exploitation and on the terms defined in the transfer agreement referred to in Attachment F14 hereto.
- 1.5.10. Cash prizes shall be paid no earlier than 15 calendar days and no later than 30 calendar days after the date of approval by the Contracting Entity's manager of the settlement of the Competition and, in the case of an appeal, complaint or cassation complaint, no later than 30 days after the issuance of the related final judgment or decision. The abovementioned dates shall also apply to the invitation to the negotiation, through a single-source procedure, of the Participant whose work has been recognised as the best.
- 1.5.11. The cash prize shall be paid via a bank transfer to the Participant's bank account indicated in the identification card of the competition work (Attachment F07 hereto).
- 1.5.12. In the event of a failure to sign the contract with the Participant in the Competition whose work has been recognised as the best by the Competition Jury, on the grounds of:
- 1.5.12.1. exclusion of the Participant in the Competition whose work has been recognised by the Competition Jury as the best from the Competition or from the single-source procedure as a result of the misrepresentations made in the request to participate in the Competition, a breach of the principles of anonymity by the Participant, in particular, the anonymity of the participants in dealings with the Competition Jury, as specified herein; or
 - 1.5.12.2. refusal by the Participant in the Competition whose work has been recognised as the best by the Competition Jury to engage in the negotiation of the contract, through a single-source procedure, on the principles defined in these Rules and in the Public Procurement Law; or
 - 1.5.12.3. death of the Participant in the Competition whose work has been recognised as the best by the Competition Jury and the Participant design studio's inability to continue developing the work; or
 - 1.5.12.4. winding up of the business of the Participant in the Competition whose work has been recognised as the best by the Competition Jury and inability of the author(s) of the work holding the copyright therein to continue developing the work; or
 - 1.5.12.5. loss, by the Participant in the Competition whose work has been recognised as the best by the Competition Jury, of the professional licenses and credentials required for due delivery of the investment project covered by the Competition; or
 - 1.5.12.6. failure to bring the negotiations with the Participant in the Competition whose work has been recognised as the best by the Competition Jury to a successful conclusion within 3 months of the date of invitation of the Participant to such



negotiations. The reasons attributable to the Participant in the Competition shall be understood to mean the challenging of non-negotiable provisions in the model contract or refusal to conclude the contract in the wording negotiated with the Contracting Entity or, specifically, failure to demonstrate fulfilment of the eligibility criteria for participation in the procedure or failure to demonstrate the absence of the grounds for exclusion, as well as failure to agree the financial terms of and the timeframe for the detailed document and agreement, based on the competition work, of the comprehensive design documentation and non-acceptance of the detailed design guidelines provided by the Contracting Entity.

The Contracting Entity may acquire all necessary rights in the preparation of a detailed comprehensive design documentation and other elements required for completion of the task under the name of the **Krakow Music Center**, based on the competition work that has been recognised by the Competition Jury as the best, under one of the procurement procedures envisaged in the Public Procurement Law, in order to obtain the complete design documentation enabling execution of the investment project consisting in the construction of a building together with the development of investment plots.

1.6. Amendments to the Rules of the Competition

- 1.6.1. In consultation with the Competition Jury, the Contracting Entity may, at any time before the expiry of the deadline for submission of the competition works, amend the provisions of the Rules of the Competition, subject to item 1.6.2.
- 1.6.2. After the expiry of the deadline for submission of the requests to participate in the Competition, no amendments can be made to the provisions relating to the eligibility criteria and the method for assessing the fulfilment of those conditions by the participants in the Competition, as well as the criteria and method for assessing the competition works, the subject matter of the Competition and the maximum pool of cash prizes.
- 1.6.3. The content of each amendment shall be announced promptly in the manner specified in item 1.2.4 and, if an amendment is made after the admission of the participants to the Competition, it shall be announced subject to the abovementioned procedure and sent via email to all participants who have been admitted to the Competition.
- 1.6.4. In consultation with the Competition Jury, the Contracting Entity shall postpone the deadline for submission of the competition works by at least 5 days if the Competition Jury decides that, due to the amendment of the Rules of the Competition, more time is required for the preparation of the competition work. To that end, a meeting of the Competition Jury shall be held.
- 1.6.5. Amendments to the Rules of the Competition made by the Contracting Entity shall bind the Organiser and all participants in the Competition.

1.7. Maximum planned aggregate cost of works based on the competition work

- 1.7.1. The maximum planned aggregate cost of the building(s) and the development of the area based on the competition work must not exceed the amount of: **net PLN 95,000,000 (ninety five million Polish zlotys)**
- 1.7.2. The maximum planned aggregate cost indicated hereinabove includes the total cost of construction and assembly works related to the construction of the building(s) along with the equipment and development of the area based on the design prepared as a result of the award of the public contract by the Awarding Entity regarding the detailed preparation of a competition work after the settlement of the Competition, including specifically:
 - cost of construction of the building of the Krakow Music Center along with its finishing and visual identification of its interior;
 - cost of indoor and outdoor installations required for proper operation of the building;



- cost of delivery of concert halls adapted to holding professional music concerts and musicals while ensuring their optimum acoustics;
- cost of execution of necessary utilities connections and potential extensions for the purpose of the investment project beyond the competence of discipline-specific utilities providers;
- cost of the necessary technical infrastructure, i.e. in particular, where needed, rainwater tanks and installations for managing rainwater and water tanks for fire protection purposes at the investment site etc.;
- cost of execution of the necessary transport infrastructure, in particular parking spaces for passenger cars and parking spaces for coaches, pedestrian access and access roads, squares, facilities for parking bicycles, and infrastructure etc.;
- cost of developing and arranging the area, in particular landscape structures, gardens, cultivated and non-cultivated greenery, fences etc.;
- cost of provision of the comprehensive equipment necessary for the operation and servicing of the Krakow Music Center, in particular fixed and movable equipment, either designed or arranging the building(s) interior by means of purchased elements, including arrangement of the highest-standard concert halls;
- cost of the project's preparatory works associated with the underground infrastructure under the plots intended for development and other costs that must be incurred to ensure completion of the investment project.

The detailed design guidelines shall be provided at the time of the award of the contract through the single-source procedure in accordance with item 1.5.2. letter b hereof.

1.7.3. The cost referred to in item 1.7.1. shall not include:

- cost of construction of the connection between the investment site and the public road;
- cost of execution of necessary utilities connections and extensions within the competence of discipline-specific utilities providers;
- mobile office devices and office computer hardware as well as mobile multimedia, and mobile office equipment;
- preparation of design documentation; and
- exercise of the investor's supervision.

1.7.4. The cost referred to in item 1.7.1. covers all necessary costs, objectively envisageable at the stage of the signing of the contract, permitting the obtaining of the occupancy permit decision for the building of the Krakow Music Center consistently with its intended use and in keeping with the required urban development, architectural, acoustic, aesthetic, functional, utility and technical assumptions and parameters.

1.7.5. The statement from the Participant in the Competition relating to the estimated cost of execution of the works based on the competition work constitutes Attachment F08 hereto.

1.8. The maximum planned aggregate cost of execution of the contract for the preparation of design documentation, i.e. a detailed version of the competition work

1.8.1. The Contracting Entity estimates that the remuneration for the preparation of design documentation necessary for the execution of the investment project consisting in preparing a detailed and expanded version of the competition work, along with the necessary arrangements and exercise of the design architect's supervision and the transfer of the author's economic rights in the fields of exploitation specified in the model contract, including the securing of all approvals, shall not exceed **net PLN 7,000,000 (seven million Polish zlotys)**, which represents the planned aggregate cost of execution of the contract for the preparation of design documentation, i.e. a detailed version of the competition work.

1.8.2. The statement from the Participant in the Competition relating to the estimated cost of execution of the subject-matter of the single-source contract constitutes Attachment F08



hereto. The subject-matter of the single-source contract has been detailed herein and in the relevant provisions of the contract (Attachment F12 hereto).

- 1.8.3. The above cost, referred to in item 1.8.1., of performing the works required to prepare a detailed version of the competition work in the form of complete design documentation within the scope necessary for the completion of the investment project, consistently with the model design services contract (Attachment F12 hereto), shall not include the cost of preparing documentation for:
- modernisation of public roads outside the investment site, if any;
 - cost of execution of necessary utilities connections and extensions within the competence of discipline-specific utilities providers; and
 - mobile office devices and office computer hardware as well as mobile multimedia, and mobile office equipment.

1.9. Competition Jury

- 1.9.1. The Contracting Entity has appointed the Competition Jury composed of:
- 1.9.1.1. Architect **Krzysztof Kiendra**, City Urban Development and Architectural Committee, **Presiding Judge**
 - 1.9.1.2. Architect **Jacek Lenart**, SARP Szczecin Branch competition judge, **Deputy Presiding Judge**
 - 1.9.1.3. Architect **Marcin Brataniec**, SARP Krakow Branch competition judge, **Reporting Judge**
 - 1.9.1.4. **Jerzy Muzyk**, 2nd Deputy Mayor of the City of Krakow for Sustainable Growth;
 - 1.9.1.5. Architect **Andrzej Bulanda**, SARP Warsaw Branch competition judge;
 - 1.9.1.6. Architect **Tomasz Bobrowski**, Chief Architect of the City of Krakow;
 - 1.9.1.7. Architect **Borysław Czarakczew**, City Urban Development and Architectural Committee;
 - 1.9.1.8. Architect **Przemó Łukasik**, representative of the Contracting Entity;
 - 1.9.1.9. **Jan Tomasz Adamus**, director of Capella Cracoviensis;
 - 1.9.1.10. Architect **Piotr Chuchacz**, Malopolska Regional Chamber of Architects of the Republic of Poland.
- 1.9.2. The Contracting Entity has appointed the following Deputy Competition Judges:
- 1.9.2.1. **Architect Marcin Charciarek**, SARP Krakow Branch competition judge; and
 - 1.9.2.2. **Architect Witold Gilewicz**, representative of the Contracting Entity.
- 1.9.3. The Contracting Entity has appointed the following Secretaries of the Competition:
- 1.9.3.1. Architect **Marek Szeniawski**, SARP Warsaw Branch, Organising Secretary of the Competition
 - 1.9.3.2. Architect **Benita Strzałka**, SARP Krakow Branch, Supporting Secretary of the Competition.
- 1.9.4. The Secretaries shall participate in the sessions of the Competition Jury without the right to vote.
- 1.9.5. The responsibilities of the Competition Jury have been defined in the Work Rules of the Competition Jury.
- 1.9.6. If one or more members of the Competition Jury or a secretary are dismissed for the reasons preventing them from fulfilling their functions, the Contracting Entity may appoint new persons to replace them, considering the deputy Judges referred to in item 1.9.2. in the first place.
- 1.9.7. If a Competition secretary is dismissed for the reasons preventing them from fulfilling their functions, the Contracting Entity may appoint new persons to replace them.
- 1.9.8. At the request of the Competition Jury, the Contracting Entity may appoint additional persons to participate in the sessions of the Competition Jury in the capacity of experts,



consultants or specialists with an advisory vote. Those persons shall not participate in the final evaluation of the competition works.

1.10. CPV Classification

The subject matter of the Competition has been classified based on the Common Procurement Vocabulary (CPV) as:

- 71220000-6 – Architectural design services;
- 71320000-7 – Engineering design services;
- 71420000-8 – Landscape architectural services;
- 71248000-8 – Supervision of project and documentation;
- 71242000-6 – Project and design preparation, estimation of costs;
- 71320000-7 – Engineering design services;
- 79933000-3 – Design support services;
- 71200000-0 – Architectural and related services;
- 71210000-3 – Advisory architectural services;
- 71245000-7 – Approval plans, working drawings and specifications; and
- 71420000-8 – Landscape architectural services.



1.11. Planned Competition Schedule

Item	Task	Deadline*
1.	Submission of the notice of the Competition to the Publications Office of the European Union.	12 August 2020
2.	Publication of the notice of the Competition in the Publications Office of the European Union and on the Organiser and Co-Organiser's websites.	by 17 August 2020
3.	Deadline for submission of the requests to clarify the Rules of the Competition relating to the eligibility criteria for participation in the Competition.	24 August 2020
4.	Deadline for publication of the clarifications of the Rules of the Competition relating to the eligibility criteria for participation in the Competition.	28 August 2020
5.	Deadline for submission of requests to participate in the Competition	by 4 September 2020, 14:00
6.	Sending of notifications to the participants about their admission to the Competition and invitations to submit studies at Stage 1 of the Competition.	by 11 September 2020
7.	Deadline for submission of requests for clarification of the Rules of the Competition relating to the preparation and submission of the studies by the participants admitted to the Competition and invited to submit studies at Stage 1 of the Competition	by 15 September 2020
8.	Deadline for publication of the answers to the requests for clarification of the Rules of the Competition relating to the preparation and submission of the studies by the participants admitted to the Competition and invited to submit studies at Stage 1 of the Competition	by 18 September 2020
9.	Deadline for submission of studies at Stage 1 of the Competition	by 16 October 2020, 14:00
10.	Decisions made at Stage 1 of the Competition and sending of the invitations to submit competition works at Stage 2 of the Competition	by 30 October 2020
11.	Deadline for submission of requests for clarification of the provisions of the Rules of the Competition relating to the preparation and submission of competition works by the participants invited to submit works at Stage 2 of the Competition	by 6 November 2020
12.	Provision of answers to the requests for clarification of the provisions of the Rules of the Competition relating to the preparation and submission of competition works by the participants invited to submit works at Stage 2 of the Competition	by 9 November 2020
13.	Deadline for submission of competition works at Stage 2 of the Competition	by 11 December 2020, 14:00
14.	Decisions in the Competition, public announcement of the Competition's results and opening of the post-competition exhibition	by 18 December 2020
15.	Submission of the notice of the Competition's results to the Publications Office of the European Union and publication of the Competition's results on the Organiser's website	by 18 December 2020
16.	Payment of prizes	by 18 January 2021
17.	Invitation of the author(s) of the competition work recognised as the best by the Competition Jury to the negotiation through a single-source procedure	by 18 January 2021
18.	Pick-up of the studies by the participants in the Competition who did not receive any prizes/distinctions/honorary distinctions	the deadline shall be set on the day of settlement of the competition

*The Contracting Entity makes the reservation that the set deadlines may be subject to change in the case of extension of the competition procedure. The Contracting Entity shall promptly notify the participants in the Competition of any changes to the deadlines via e-mail or publication on the Organiser's and Co-organiser's websites.



2. PURPOSE AND TASK OF THE COMPETITION AND DESCRIPTION OF THE SUBJECT-MATTER OF THE COMPETITION

2.1. Purpose of the Competition

The purpose of the Competition is to identify the best architectural and urban development solution for the building of the **Krakow Music Center**.

The concept of the Krakow Music Center foresees construction of a complex leveraging the best urban development, architectural, acoustic and functional solutions. The facility will offer optimum working conditions and conditions for artistic activity for two municipal orchestras, namely Capella Cracoviensis and Sinfonietta Cracovia, the Orchestra of the Royal City of Krakow, which do not have their own seats. The concert hall shall serve as the heart of musical Krakow and the place where the artistic and program activity of the city's top musical ensembles will resonate but shall also operate as a Center of musical and artistic education.

The Krakow Music Center is to be perceived as an architectural icon blending harmoniously with the surroundings, namely the trail of the Modernist villas from the interwar period (designs, inter alia, by A. Szyszko-Bohusz, W. Nowakowski), fortress architecture (vicinity of FS 4 rampart of the Krakow Fortress) or the remnants of an air raid shelter. The attractiveness of the site is further enhanced by the Rudawa River Valley, the Błonia Meadow or nearby family allotment gardens.

The construction of the Krakow Music Center along that frontage of the Błonia Meadow aims to complement the ring of major public utility buildings of monumental nature, namely: Cracovia Hotel and Stadium, Kaercher Cracovia Sports Center for Persons with Disabilities, the National Museum in Krakow (the Stanislaw Wyspianski Museum in the future), the Oleandry complex and green areas: the Błonia Meadow, the Wolski Forest, the Rudawa River Valley and the Henryk Jordan Park.

2.2. Task of the Competition and use of the results of the Competition by the Contracting Entity

The task of the Competition is to select, through verification and evaluation under these Rules, the concept for the development of complete design documentation referred to in item 1.8. that enables execution of the investment project referred to in item 1.7. The Participant in the Competition whose work is recognised as the best by the Competition Jury, subject to item 1.5.12, shall be invited to negotiate, through a single-source procedure, the contract the scope of which has been outlined in the model contract constituting Attachment F12 hereto.

2.3. Subject-matter of the Competition

2.3.1. The subject-matter of the Competition is preparation of the concept for the building of the Krakow Music Center, to be situated on plots nos. 321/1 (partially), 321/2, 322/1, geodesic precinct Krowdrza no. 5, in Piastowska Street in Krakow, consistently with the graphic attachment.

2.3.2. The architectural and urban development solutions rendering more specific the standards applicable to the building, rules for shaping public space and buildings and transport services shall take into account the tradition and the significance of the site, its role within the city and region, as well as the significance of the building to be designed and the values contributed by it.



- 2.3.3. A detailed description of the subject-matter of the Competition, functional and utility assumptions and guidelines and description of the site of the investment project make up Attachment M01 hereto titled 'Description of the subject-matter of the Competition, description of the site of the investment project, and functional and utility assumptions and guidelines'.
- 2.3.4. In the case of any discrepancies between the documents due to chronology of their creation, the provisions of the 'Description of the subject-matter of the Competition, description of the site of the investment project, and functional and utility assumptions and guidelines' (Attachment M01) shall prevail and apply at all times. The Participant in the Competition shall hold no claims against the Contracting Entity on account of such discrepancies and non-compliance with the abovementioned document prioritisation principle.

2.4. Description of the investment site

Description of the site of the investment project can be found in Attachment M01 to the Rules of the Competition titled 'Description of the subject-matter of the Competition, description of the site of the investment project, and functional and utility assumptions and guidelines'.

2.5. Other applicable guidelines

- 2.5.1. The Contracting Entity expects to obtain the best possible acoustics for the building's concert halls.
- 2.5.2. The Participant in the Competition may propose additional general use areas (accompanying optional functions) that may be obtained beyond the required programme, provided that they are justified given the nature of the subject-matter of the Competition, the available investment site and the cost of execution of the investment project assumed by the Contracting Entity.
- 2.5.3. The Contracting Entity expects that proposed technical and technological solutions, particularly in the scope of:
- structure;
 - finishing materials in public interiors;
 - finishing materials of external parts;
 - multimedia installations, including specifically sound installations for the purpose of concert halls;
 - water and sewage installations;
 - central heating installations;
 - ventilation and air conditioning installations;
 - electrical installations;
 - teletechnical installations;
 - monitoring and access control protection;
 - fire protection installations;
- meet the standards of high quality and energy efficiency.
- 2.5.4. It is recommended that, with reference to the structuring and creation of space, structural solutions enable shaping and arrangement of interiors in a flexible manner;
- 2.5.5. As regards installations and systems, the following aspects must be considered in respect to the level of detail of the competition work:
- use of centralised building management systems, specifically to manage the building's energy efficiency (BMS systems);
 - possibility to apply solutions based on renewable energy sources; and
 - building envelope of high thermal and acoustic insulation parameters.



3. REQUESTS TO PARTICIPATE IN THE COMPETITION, eligibility conditions that the participants in the Competition must fulfil to be admitted to the Competition, statements and documents to be submitted to confirm fulfilment of eligibility conditions and absence of grounds for exclusion, as well as documents required from the Participants in the Competition before the signing of a contract under the single-source procedure.

3.1. Conditions applicable to Participants in the Competition

- 3.1.1. The Participants in the Competition may be natural persons, legal persons and organisational units without legal personality.
- 3.1.2. The Participants in the Competition may participate in the Competition jointly. The provisions relating to the Participants in the Competition shall apply respectively to the participants participating jointly in the Competition.
- 3.1.3. The information presented in items 3.1.1. and 3.1.2. above means that the entities in question have the right to:
- participate in the Competition individually;
 - participate in the Competition jointly;
- with the reservation, however, that the participants participating jointly in the Competition are, among others:
- partners in a civil partnership, and
 - consortia.
- 3.1.4. Each Participant in the Competition may submit only one request to participate in the Competition, only one study or only one competition work. A Participant in the Competition who submits more than one request shall be excluded from the Competition. Submitting a request, study or competition work jointly with another Participant in the Competition shall also be deemed to constitute submission of a request, study or competition work.
- 3.1.5. A Participant in the Competition who submits more than one study or more than one competition work shall be excluded from the Competition and all their works shall be rejected.
- 3.1.6. Joint participants in the Competition shall be obliged to appoint a person authorised to represent them. To that end, the participants shall file proper documents the models of which have been enclosed as attachments to these Rules of the Competition. One of the participants may act as the representative of the participants participating jointly in the Competition.
- 3.1.7. If an individual Participant in the Competition appoints their representative, they must enclose to the request to participate in the Competition a proper power of attorney in an original copy or a copy officially certified (by a notary public subject to Article 96 of the Notary Public Law of 14 February 1991, consolidated text in Journal of Laws of 2020 item 1192). The power of attorney shall be signed by the persons authorised to represent the Participant and shall be consistent with the model constituting Attachment F02 hereto.
- 3.1.8. Having appointed a representative, the participants participating jointly in the Competition shall enclose to the request to participate in the Competition a power of attorney in an original copy or a copy officially certified (by a notary public subject to Article 96 of the Notary Public Law of 14 February 1991, consolidated text in Journal of Laws of 2020 item 1192). The power of attorney shall be signed by the persons authorised to represent all participants participating jointly in the Competition. The wording of such power of attorney shall be consistent with the model constituting Attachment F03 hereto.
- 3.1.9. A person authorised to represent the Participant in the Competition may be:



- a person(s) authorised, subject to the representation principles, to make statements of intent on behalf of a legal person or organisational unit without legal personality; or
- a representative of an individual Participant in the Competition or representative of the participants participating jointly in the Competition.

3.2. Conditions to be fulfilled by the Participants in the Competition

- 3.2.1. No Participant requesting to participate in the Competition can be excluded from the Competition pursuant to Article 24 section 1 and section 5 items 1, 2 and 4 of the Public Procurement Law.
- 3.2.2. Each Participant requesting to participate in the Competition shall be obliged to fulfil the eligibility conditions for participation in the Competition indicated in Article 22 sections 1 and 1b of the Public Procurement Law, i.e.:
- 3.2.2.1. possess the competences enabling performance of the contract the scope and dates of execution of which are specified in item 3.2.4.1 hereof;
- 3.2.2.2. have adequate technical and professional capabilities to perform the contract referred to in item 3.2.4.3. hereof.
- 3.2.3. Where the participants participate jointly in the Competition, the conditions referred to in items 3.2.1. and 3.2.2. shall be fulfilled, provided that all participants participating jointly fulfil such conditions.
- 3.2.4. As regards the conditions referred to in item 3.2.2., the Contracting Entity requires that the Participant in the Competition demonstrates that they:
- 3.2.4.1. **have adequate technical capabilities and personnel capable of performing the contract**, i.e. they employ at least one person holding a civil engineering and construction license to prepare architectural designs within the scope required for the performance of the contract;
- 3.2.4.2. **have adequate technical capabilities and personnel capable of performing the contract**, i.e. they employ at least one acoustician possessing a minimum 10-year experience in designing and delivering at least two commissioned interiors intended for professional music events attended by the public.
- 3.2.4.3. **have technical or professional capabilities**, i.e. the necessary know-how and experience consisting in due provision by the person designated in item 3.2.4.1. of at least one service of co-ordination of preparation, in the capacity of an author or co-author, of multi-discipline design documentation, along with the exercise of the author's supervision for it, relating to the construction or comprehensive alteration of at least 1 (one) facility, housing a concert hall or a multi-functional hall, prepared for professional music concerts and musicals with an audience of 400 persons (+/- 5%) or greater, delivered within the preceding 20 (twenty) years, in the development of which an acoustician was involved preparing acoustic adaptation/acoustic climate studies and a comprehensive noise protection study.
- 3.2.5. If the Participant in the Competition is a natural person(s) holding the licenses and possessing the experience required under items 3.2.4.1. and 3.2.4.2., the condition of employment of such a person is fulfilled.
- 3.2.6. By specifying the requirements regarding the licenses held, the Contracting Entity approves of the equivalent licenses issued on the basis of the previously applicable legal regulations and the equivalent licenses issued to the citizens of the European Economic Area and the Swiss Confederation, subject to Article 12a and other provisions in the Building Law (Journal of Laws of 2020 item 1333) and the Act on Recognition of Professional Qualifications obtained in the European Union's Member States (Journal of Laws of 2020 item 200).



3.3. Requests to Participate in the Competition and Required Statements and Documents

- 3.3.1. To be admitted to the Competition on the principles specified herein, the Participant shall submit:
- 3.3.1.1. Request to participate in the Competition in a hard copy drawn up in the wording consistent with Attachment F01 hereto.
 - 3.3.1.2. List of the persons, confirming fulfilment of the condition referred to in item 3.2.2.2. and rendered more precise in items 3.2.4.1. and 3.2.4.2., seconded by the Participant to execute the project, along with the information on their experience required for the performance of the public contract as well as the scope of the activities carried out by them, and the information on the basis of employment of those persons; and
 - 3.3.1.3. List of the services, confirming fulfilment of the condition referred to in item 3.2.2.2. and rendered more precise in item 3.2.4.3., provided within the period of 20 (twenty) years preceding the expiry of the deadline for submission of the requests, and if the period of conduct of business activity is shorter, during that period, with specification of their subject-matter, dates of provision and the entities involved.
- 3.3.2. When relying on the capabilities or situation of other entities, the Participant in the Competition must demonstrate to the Contracting Entity that, in performing the contract, the Participant disposes of the necessary resources of those entities, particularly by producing an undertaking by those entities to place at the Participant's disposal the necessary resources for the purpose of performance of the contract in compliance with the requirements of the Public Procurement Law.
- 3.3.3. The request to participate in the Competition together with the statements and documents referred to in item 3.3.1. shall be signed by a person(s) authorised to represent the Participant in the Competition or their representative and submitted in the original or with a qualified electronic signature issued by a provider of a qualified trust service, being an entity providing certification services – an electronic signature fulfilling the security requirements defined in the Act on Trust Services and Electronic Identification of 5 September 2016 (consolidated text in Journal of Laws of 2019 item 162, as amended).
- 3.3.4. All the pages of the request to participate in the Competition shall be bound/stapled to keep them together. All pages shall be numbered.
- 3.3.5. The request to participate in the Competition with the statements and documents required by the Contracting Entity and the powers of attorney, if any, shall be submitted in person or sent via a courier service or post to the address indicated in item 1.2.1., and marked with the name and address of the Participant in the Competition. The envelope containing the request shall be addressed and marked as follows:
Stowarzyszenie Architektów Polskich Oddział Kraków [Association of Polish Architects (SARP), Krakow Branch]
pl. Szczepański 6, 31-011 Kraków
KRAKOWSKIE CENTRUM MUZYKI – WNIOSEK O DOPUSZCZENIE DO UDZIAŁU W KONKURSIE [KRAKOW MUSIC CENTER – REQUEST TO PARTICIPATE IN THE COMPETITION]
nie otwierać przed (wpisać właściwy termin z ogłoszenia) [do not open before (please enter the relevant deadline from the notice)]
- 3.3.6. The deadline for submission of requests expires on the day and at the time specified in item 1.11. hereof.
- 3.3.7. Requests submitted past the submission deadline shall not be considered and shall be returned without opening, after the lapse of the deadline for filing appeals, to the relevant participants seeking admission to the Competition who submitted them.



3.4. Evaluation of the requests to participate in the Competition

- 3.4.1. Immediately after the expiry of the deadline for submission of requests to participate in the Competition along with the statements and documents, the Organising Secretary of the Competition and the Supporting Secretary shall open the submitted requests, examine the same for compliance with the conditions specified herein and, if appropriate, summon the participants to supplement their requests or provide clarifications, and evaluate fulfilment by the participants of the Competition of the eligibility conditions as referred to herein according to the 'compliant - non-compliant' formula and, thereafter, shall submit the applicable report to the Contracting Entity for approval.
- 3.4.2. Calls for supplementing or clarifying the requests to participate in the Competition, if any, along with the statements and documents shall be sent via electronic mail to the e-mail address provided by the Participant in the Competition in the request to participate in the Competition. The Contracting Entity shall not be liable for any technical problems that prevent the Participant in the Competition from receiving electronic mail messages (e.g. failures of computers or servers of the Participant and failures of computers or servers of the Participant's mail service providers). In order to preserve anonymity of the participants in the Competition in dealings with the members of the Competition Jury, the persons holding functions in the Competition Jury shall not be involved in the evaluation of the requests to participate in the Competition. The list of the participants in the Competition admitted to the Competition shall not be made public either.
- 3.4.3. Any action by the Participants in the Competition likely to lead to a breach of the Competition Participant's anonymity in dealings with the members of the Competition Jury may result in the exclusion of the Participant from the Competition.
- 3.4.4. Having evaluated fulfilment of the conditions of eligibility to participate in the Competition, the Contracting Entity shall invite the eligible participants in the Competition to submit their studies. The abovementioned invitations shall be sent by the Organising Secretary of the Competition or the Supporting Secretary on behalf of the Contracting Entity.

3.5. Modification or withdrawal of the request to participate in the Competition and non-public information

- 3.5.1. The Participant in the Competition may amend or withdraw their request to participate in the Competition only prior to the expiry of the deadline for submission of the requests. The notice of the changes to or withdrawal of the request to participate in the Competition shall be submitted in a manner and form envisaged for the submission of the request, provided that the packaging (envelopes) of the notification is additionally marked „**KRAKOWSKIE CENTRUM MUZYKI – ZMIANA WNIOSKU**” [‘KRAKOW MUSIC CENTER – CHANGE TO THE REQUEST’] or „**KRAKOWSKIE CENTRUM MUZYKI – WYCOFANIE WNIOSKU**” [‘KRAKOW MUSIC CENTER – WITHDRAWAL OF THE REQUEST’].
- 3.5.2. If the information contained in the request to participate in the Competition constitutes a company secret within the meaning of the Unfair Competition Act of 16 April 1993 (consolidated text in Journal of Laws of 2019 item 1010), the Participant in the Competition shall, no later than by the deadline for submission of the requests:
- 3.5.2.1. mark that information with the '**COMPANY SECRET**' clause; and
- 3.5.2.2. enclose, separately from the request, in a sealed envelope permanently attached to the request and other documents, the information on the classification of the documents constituting a company secret, with the justification of their classification.
- 3.5.3. If, at the time of submission of the request to participate in the Competition, the Participant reserves the right not to disclose the information constituting a company secret within the meaning of the Unfair Competition Act, the Participant shall state so expressly in the request to participate in the Competition by enclosing the relevant statement containing



a list of classified documents and demonstrating that the classified information constitutes a company secret.

Documents marked with the 'COMPANY SECRET' clause shall be attached, along with the abovementioned statement, at the end of the request to participate in the Competition. The Participant in the Competition cannot classify the information referred to in Article 86 section 4 of the Public Procurement Law.

- 3.5.4. If the Participant in the Competition fails to secure or justify classified information in the request to participate in the Competition in the manner specified herein, the Participant shall hold no claims against the Contracting Entity.

3.6. The conditions, statements and documents required from the Participant (Participants participating jointly in the Competition) whose competition work is recognised as the best (Stage 2 of the Competition) in the course of the single-source public contract award procedure.

- 3.6.1. Under the single-source procedure, the Participant in the Competition whose work has been recognised as the best (hereinafter also the 'contractor') shall be obliged to submit, in accordance with Article 25 of the Public Procurement Law, the following statements and documents confirming the absence of grounds for exclusion from the procedure due to non-compliance with the conditions referred to in Article 22 section 1 and section 5 items 1 and 3 of the Public Procurement Law and satisfaction of the eligibility criteria for participation in the procedure, i.e.:

- 3.6.1.1. the up-to-date, as at the date of its submission, European Single Procurement Document (hereinafter ESPD) within the scope of preliminary confirmation that the Contractor is not subject to exclusion pursuant to Article 24 section 1 and section 5 items 1, 2 and 4 of the Public Procurement Law and fulfils the eligibility criteria to participate in the procedure specified in item 3.2.4. hereof, as well as the conditions relating to financial and economic capability and the conditions relating to possession of the technical or professional capabilities permitting the performance of the contract; therefore, the Participant in the Competition must demonstrate that:
 - it has at its disposal the persons capable of performing the contract, i.e. those designated below, namely that:
 - it possesses the financial means or the creditworthiness in the minimum amount of PLN 500,000 (five hundred thousand Polish zlotys);
 - it holds third party liability insurance within the scope of the business activity related to the subject-matter of the contract, and the sum insured is not lower than PLN 2,000,000 (two million Polish zlotys);
 - it employs the persons capable of performing the contract, i.e.:
 - at least one person who is the designer (chief designer) holding a civil engineering and construction license to prepare architectural designs within the scope required for the performance of the contract; the person in question must be a member of a relevant chamber of professional association;
 - at least one acoustician possessing a minimum 10-year experience in designing and delivering at least two commissioned interiors intended for professional music events attended by the public;
 - at least one person holding a civil engineering and construction license to design structures and buildings within the scope required for the performance of the contract; the person in question must be a member of a relevant chamber of professional association;
 - at least one person holding a civil engineering and construction license to design, in the field of installation, heating, ventilation, gas, water supply and sewage systems,



- installations and devices within the scope required for the performance of the contract; the person in question must be a member of a relevant chamber of professional association;
- at least one person holding a civil engineering and construction license to design, in the field of installation, electrical and energy systems, installations and devices within the scope required for the performance of the contract; the person in question must be a member of a relevant chamber of professional association;
 - at least one person holding a civil engineering and construction license to design, in the field of installation, telecommunication systems, installations and devices within the scope required for the performance of the contract; the person in question must be a member of a relevant chamber of professional association;
 - at least one person holding a civil engineering and construction license to design roads within the scope required for the performance of the contract; the person in question must be a member of a relevant chamber of professional association; and
- 3.6.2. The Participant in the Competition may use the know-how, experience and competencies, technical capabilities and the persons capable of performing the contract, as well as financial or economic capabilities of other entities, regardless of the legal nature of the relationship binding them. In such a situation, the contractor shall be obliged to inform the Contracting Entity that the contractor is to use those resources during the performance of the contract by submitting the original of the relevant statement filed by the entity making available the specified resources (the model undertaking to make available the resources constitutes Attachment F15 hereto).
- 3.6.3. Subject to Article 12 section 7 of the Building Law, the entry on the list of members of a relevant chamber of professional association confirmed with a valid certificate issued by that chamber provides, inter alia, the basis for the performance of independent technical functions in construction. By specifying the requirements regarding the licenses held, the Contracting Entity approves of the equivalent licenses issued on the basis of the previously applicable legal regulations and the equivalent licenses issued to the citizens of the European Economic Area and the Swiss Confederation, subject to Article 12a and other provisions of the Building Law (consolidated text in Journal of Laws of 2019, items 1186, 1309, 1524, 1696, 1712, 1815, 2166, 2170, of 2020, items 148, 471, 695, 782, 1086) and the Act on Recognition of Professional Qualifications obtained in the European Union's Member States (Journal of Laws of 2020 item 200). The model agreement (Material contractual provisions) constitutes Attachment F13 hereto.
- 3.6.4. In response to the invitation or, at the latest, prior to the conclusion of the contract and after the negotiation, within the deadlines set by the Contracting Entity, the Participant in the Competition whose work is recognised as the best shall submit:
- 3.6.4.1. the up-to-date, as at the date of its submission, European Single Procurement Document (hereinafter ESPD) within the scope of preliminary confirmation that the Contractor is not subject to exclusion and fulfils the eligibility criteria to participate in the procedure specified in item 3.2.4. hereof, signed by means of a qualified electronic signature issued by the provider of the qualified trust service, being an entity providing certification services – an electronic signature fulfilling the security requirements defined in the Act on Trust Services and Electronic Identification of 5 September 2016 (consolidated text in Journal of Laws of 2019 item 162, as amended).
 - 3.6.4.2. up-to-date documents and statements confirming that the Contractor is not subject to exclusion from the single-source procedure and fulfils the eligibility criteria to participate in the procedure enumerated in the Invitation to engage in negotiations through the single-source procedure, i.e.:



- 3.6.4.2.1 up-to-date information from a bank or a credit and savings union confirming the amount of the funds held by the Contractor or the Contractor's creditworthiness;
- 3.6.4.2.2 paid insurance policy and, if there is none, another document confirming that the Contractor holds third party liability insurance within the scope of the business activity related to the subject-matter of the contract for a sum insured not lower than PLN 2,000,000 (two million Polish zlotys);
- 3.6.4.2.3 list of persons, consistently with the model constituting Attachment F12, who shall participate in the performance of the subject matter of the contract, i.e.:
- at least one person who is the designer (chief designer) holding a civil engineering and construction license to prepare architectural designs within the scope required for the performance of the contract; the person in question must be a member of a relevant chamber of professional association;
 - at least one acoustician possessing a minimum 10-year experience in designing and delivering at least two commissioned interiors intended for professional music events attended by the public;
 - at least one person holding a civil engineering and construction license to design structures and buildings within the scope required for the performance of the contract; the person in question must be a member of a relevant chamber of professional association;
 - at least one person holding a civil engineering and construction license to design, in the field of installation, heating, ventilation, gas, water supply and sewage systems, installations and devices within the scope required for the performance of the contract; the person in question must be a member of a relevant chamber of professional association;
 - at least one person holding a civil engineering and construction license to design, in the field of installation, electrical and energy systems, installations and devices within the scope required for the performance of the contract; the person in question must be a member of a relevant chamber of professional association;
 - at least one person holding a civil engineering and construction license to design, in the field of installation, telecommunication systems, installations and devices within the scope required for the performance of the contract; the person in question must be a member of a relevant chamber of professional association;
 - at least one person holding a civil engineering and construction license to design roads within the scope required for the performance of the contract; the person in question must be a member of a relevant chamber of professional association; and together with the details of their professional qualifications, scope of responsibilities and the basis of employment of those persons; also, the Participant shall enclose to the list the copies of the persons' licenses along with their certificates of membership of a relevant chamber of professional association, except for the person described in indent 2 (the acoustician) for whom the documents certifying possession of the required professional experience must be produced.

Please note: The list may be extended or restricted according to the arrangements made in the course of the negotiations through the single-



source procedure. The Contracting Entity informs that it approves the possibility of the persons intended to perform the contract combining their functions in the aforesaid disciplines should a single person hold the relevant licenses and qualifications and possess the experience required for the specific functions.

- 3.6.4.2.4. up-to-date information from the National Criminal Register within the scope specified in Article 24 section 1 items 13, 14 and 21 of the Public Procurement Law, issued no earlier than 6 months prior to the expiry of the deadline for submitting bids, answers to the invitation to enter into the negotiation or requests to participate in the procedure;
 - 3.6.4.2.5. statement by the Contractor to the effect that no final judicial or administrative decision on the arrears in taxes, fees, social security or health insurance contributions has been issued against them or, in the case of issuance of such judicial or administrative decision, documents confirming the settlement of the outstanding amounts with interest or fines, if any, or the signing of a binding agreement on the payment of those outstanding amounts; or
 - 3.6.4.2.6. statement by the Contractor to the effect that no decision preventing the Contractor from applying for public contracts has been issued against them;
 - 3.6.4.2.7. certified copy of the entry in the relevant register or the Central Registry and Information about Business Activity (CEIDG), if the entry in the register or CEIDG is required under the separate regulations, for the purpose of confirmation of the absence of the grounds for exclusion pursuant to Article 24 section 5 item 1 of the Public Procurement Law.
- 3.6.5. If the contractor's registered office or place of residence is situated outside the territory of the Republic of Poland, instead of the documents mentioned in items 3.6.4.2.4. to 3.6.4.2.7. above, the contractor shall submit valid:
- 3.6.5.1 for item 3.6.4.2.4., the information from a relevant register or, in case there is no such a register, another equivalent document issued by the competent judicial or administrative authority of the country where the Contractor's registered office or place of residence is situated or the place of residence of the person to whom the information or document pertains is situated, within the scope specified in Article 24 section 1 items 13, 14 and 21 of the Public Procurement Law;
 - 3.6.5.2 for item 3.6.4.2.7., a document or documents issued in the country in which the Contractor's registered office or place of residence is situated, confirming, respectively, that no winding up procedure has been initiated against the Contractor or that the Contractor has not been declared bankrupt.
- 3.6.6. The documents mentioned in items 3.6.5.1. and 3.6.5.2. above shall be issued no earlier than 6 (six) months ahead of the expiry of the deadline for submission of bids, answers to the invitation to enter into negotiations or requests to participate in the procedure.
- 3.6.7. If the country where the registered office or place of residence of the contractor is situated or the place of residence of the person to whom the document pertains is situated does not issue the documents indicated in item 3.6.5. above, the document may be replaced by a document containing, respectively, a statement by the contractor indicating the person(s) authorised to represent the contractor or a statement by the person to whom the document is supposed to pertain, filed before a notary or a judicial, administrative, professional association or economic authority having jurisdiction over the registered office or place of residence of the contractor or the place of residence of that person.



4. METHOD OF PREPARATION AND SUBMISSION OF STUDIES AT STAGE 1 OF THE COMPETITION

4.1. General information

- 4.1.1. A study shall present:
- legibility and functionality of adopted solutions;
 - programme and spatial value of adopted solutions; and
 - feasibility of adopted solutions in the context of applicable standards, technical and building regulations, materials and structural solutions, as well as expected costs of execution of the investment project.
- 4.1.2. The study must indicate clearly and explicitly the concept underlying the adopted solutions proposed by the Participant in the Competition.
- 4.1.3. In terms of graphic design, the study shall present legible information in the form of texts and drawings.
- 4.1.4. The study cannot breach third party copyrights in terms of substance or tools used for its development.
- 4.1.5. If the study has been developed in a manner enabling identification of its authors or the Participant, the study shall not be taken into consideration.
- 4.1.6. Each Participant in the Competition (or each Participant participating jointly in the Competition from time to time) may submit one study.
- 4.1.7. No variant solutions shall be allowed.

4.2. Content of the study at Stage 1, manner and form of its preparation, presentation and submission

- 4.2.1. The study shall comprise:
- 4.2.1.1. 1 copy of the **black and white graphic part** comprising **two boards (100x70cm)** in the horizontal orientation, glued to a rigid light substrate (e.g. foam);
 - 4.2.1.2. 2 copies of the **black and white descriptive part** in the form of permanently bound books in the A3 format;
 - 4.2.1.3. 1 copy of a sealed **envelope with an identification card** drawn up, in terms of content, in compliance with Attachment F05 hereto; and
 - 4.2.1.4. 1 copy of a sealed envelope with a **CD, DVD or USB data carrier** with an electronic version of the study.

***Please note:** The black and white form means that black and white colours only may be used in the descriptive and graphic parts. Shades of grey may be obtained solely through proper use of the two aforementioned colours without any complementary colours.*

- 4.2.2. The subject-matter of the study at Stage 1 shall be:
- the concept for the development of the area covered by the study with special emphasis on the functional, spatial and transport connections; and
 - the architectural and urban development concept for the building of the Krakow Music Center.
- 4.2.3. In order to fulfil the abovementioned conditions, the graphic part shall present, clearly and to the fullest extent possible, the design concept of the whole complex and its relations with the surrounding area. As a minimum, it shall include:
- 4.2.3.1. area development study in the 1:2,000 scale;
 - 4.2.3.2. land survey with study of relations between individual buildings in the 1:1,000 scale;



- 4.2.3.3. views of all building floors in the 1:200 scale;
- 4.2.3.4. at least one characteristic cross-section in the 1:200 scale;
- 4.2.3.5. at least two characteristic elevations in the 1:200 scale;
- 4.2.3.6. at least two exterior views, including:
- one bird-eye view of the site with the surrounding area, featuring the adopted principle for the building and area development; and
 - one view from the human perspective from Piastowska Street;
- 4.2.3.7. at least one interior view of the main concert hall;
- 4.2.3.8. if necessary, other diagrams and drawings showing the architectural and urban development concept, functional and spatial solutions, transport solutions etc. - at the discretion of the Participant in the Competition.
- 4.2.4. The descriptive part shall be a brochure in the A3 format. The descriptive part shall include a comment and supplement of the graphic content of the study and it shall clearly, concisely and to the fullest extent possible describe the design concept of the Krakow Music Center along with the area development and its relations with the surrounding area. The size of the text shall be **approx. 5,000 characters**.
At the end of the descriptive part, the Participant in the Competition shall also attach:
- a tabular summary of the area consistent, in terms of content, with the model constituting Attachment M11 hereto;
 - a land use specification consistent, in terms of wording, with the model constituting Attachment M12 hereto; and
 - all boards of the graphic part reduced to the A3 format **without the identification number** referred to in item 6.2.7.
- 4.2.5. In order to enable the use of the studies consistently with the Rules of the Competition, specifically for the purpose of making the studies available to the members of the Competition Jury, the participants in the Competition shall be obliged to provide the Contracting Entity with the full content of the study in a copiable electronic format, on CDs or DVDs or a USB data carrier in the following formats:
- for drawings: JPG, PDF or TIFF in 300 dpi resolution.
 - for text: PDF.
- The following attachments shall also be added:
- Attachment M11 in XLSX or XLS format; and
 - Attachment M12 in XLSX or XLS format.
- Every board, description and attachment shall constitute a separate file**, with the individual files preferably not exceeding 25MB. It is further recommended to place individual drawings/materials, displayed on boards and in descriptive parts, in a separate folder while complying with the abovementioned technical guidelines.
- Please note: Documents on electronic media cannot be marked with the identification number referred to in item 4.2.6.*
- Please note: Files shall have no features enabling identification of the authors or the Participant (including metadata). Documents on electronic media cannot be secured with a password or otherwise protected against their use by the Competition Jury and the Contracting Entity.*
- 4.2.6. The study shall be marked solely with a six-digit identification number selected by the Participant in the Competition. The number shall be placed on all components of the study, such as:
- the graphic part - boards;
 - the title page or, in the absence of the title page, the first page of the descriptive part;



- the sealed envelope containing the identification card - the envelope shall additionally be marked as follows: **'KRAKOWSKIE CENTRUM MUZYKI – KARTA IDENTYFIKACYJNA ETAPU 1'** [KRAKOW MUSIC CENTER – IDENTIFICATION CARD STAGE 1];
 - the sealed envelope with a CD, DVD or a USB data carrier with the electronic version of the study - the envelope should also be marked as follows **„KRAKOWSKIE CENTRUM MUZYKI – WERSJA ELEKTRONICZNA ETAPU 1”** [‘KRAKOW MUSIC CENTER – ELECTRONIC VERSION STAGE 1’];
 - package of the study;
- subject to item 4.2.4. indent 3.
- 4.2.7. As regards the graphic part, descriptive part, envelope with the identification card and envelopes with the electronic version, it is recommended that a horizontal **6x2cm box in the top right-hand corner** be provided for the six-digit identification number. Recommended height of digits: approx. 1 cm.
- 4.2.8. None of the abovementioned elements of the study can be marked with the name of the Participant in the Competition submitting the study or other information that enables identification of the author of the study prior to the decisions in the Competition.
- 4.2.9. Materials not included in the scope of the Competition shall not be taken into consideration.
- 4.2.10. Studies shall be submitted by the date and time indicated in item 1.11, with the receipt confirming the submission of the study (Attachment F04 hereto) in Krakow at the address indicated in the invitations to participate in the Competition.
- 4.2.11. Studies sent by mail, courier service or submitted otherwise must be delivered to the Contracting Entity by the deadline set in item 4.2.10.
- 4.2.12. If the study is submitted otherwise than in person (e.g. by post or courier service), the address and name of the sender on the envelope/package shall not be the address and name of the Participant in the Competition. Furthermore, the study shall be accompanied by the receipt confirming the submission of the study (Attachment F04 hereto) in an open envelope with an address other than the address of the Participant in the Competition. The receipt of the study's submission shall be sent to that address.
- 4.2.13. Studies shall be submitted in packages preventing their traceless opening and reading. Packages must be described as follows:
'KRAKOWSKIE CENTRUM MUZYKI – OPRACOWANIE STUDIALNE ETAP 1' [THE KRAKOW MUSIC CENTER – STUDY STAGE 1]
and marked with a legible and visible six-digit identification number referred to in item 4.2.6.
- 4.2.14. The study submitted by the Participant may be withdrawn only prior to the expiry of the deadline for submission of the studies. The study may be withdrawn after presentation of an original receipt of the study's submission issued by the Organiser or Co-organiser of the Competition or a person or unit appointed by them.
- 4.2.15. Amending or making additions to the study shall be possible only before the expiry of the deadline for submission of the studies. The amendments or additions to the study must be introduced while respecting the requirements specified for the study, provided that the package (envelope) is additionally marked as follows: **„KRAKOWSKIE CENTRUM MUZYKI – ZMIANA OPRACOWANIA STUDIALNEGO”** [‘KRAKOW MUSIC CENTER – CHANGE TO THE STUDY’] or **„KRAKOWSKIE CENTRUM MUZYKI – UZUPEŁNIENIE OPRACOWANIA STUDIALNEGO”** [‘KRAKOW MUSIC CENTER – SUPPLEMENT TO THE STUDY’].
- 4.2.16. Studies sent by post, courier service or delivered otherwise to the Contracting Entity that arrive past the deadline for submission of the studies, which is confirmed by way of a written report, shall not be deemed submitted and shall not be considered and may be retrieved by the Participant at their expense only.



- 4.2.17. Studies shall be encrypted by the Competition's Organising Secretary in co-operation with the Supporting Secretaries through assignment of a unique, three-digit code to each study. Those activities shall be recorded in a report sent to the Contracting Entity's manager.

5. EVALUATION OF STUDIES AT STAGE 1 OF THE COMPETITION

5.1. Procedure for evaluating studies at Stage 1 of the Competition

- 5.1.1. The studies at Stage 1 of the Competition shall be evaluated by the Competition Jury meeting behind closed doors. The Competition Jury shall evaluate fulfilment by the studies of the requirements defined in sections 2 and 4 of these Rules of the Competition and the study evaluation criteria defined in item 5.2 of this section.
- 5.1.2. The Competition Jury shall make decisions under Stage 1 of the Competition by selecting the best studies based on the criteria specified in item 5.2. in the number specified in item 1.4.1.3. hereof.
- 5.1.3. Within that scope, the Competition Jury shall:
- 5.1.3.1. prepare the information on the studies admitted to Stage 2 of the Competition;
 - 5.1.3.2. prepare a justification for the settlement of Stage 1 of the Competition; and
 - 5.1.3.3. present the results of Stage 1 of the Competition to the Contracting Entity's manager for approval.

5.2. Criteria for evaluating studies at Stage 1 of the Competition

- 5.2.1. Studies shall be evaluated according to the following equivalent criteria:
- 5.2.1.1. aesthetic value of the adopted architectural solutions and, in that respect, the Competition Jury shall pay special attention to the originality, attractiveness and rationality of proposed architectural solutions;
 - 5.2.1.2. originality and relevance of the area development concept, with special emphasis on the functional and spatial links to the surrounding area and, in that respect, the Competition Jury shall pay specific attention to the originality, attractiveness and feasibility of proposed urban development solutions;
 - 5.2.1.3. rationality of adopted solutions in terms of implementation costs;
 - 5.2.1.4. cost of operation and maintenance of the facility, including the possibility of application of energy-efficient solutions;
- and the evaluation shall be made based on an analysis of submitted design solutions.
- 5.2.2. Each study at Stage 1 of the Competition shall be evaluated by the Competition Jury based on the abovementioned criteria and fulfilment of the requirements of these Rules of the Competition applicable to the studies at Stage 1 of the Competition, which shall be recorded in the minutes of the Competition Jury.

5.3. Method of communication of the results of Stage 1 of the Competition

- 5.3.1. The results of the settlement of Stage 1 of the Competition and the selection of the best studies admitted to Stage 2 of the Competition shall be communicated by the Contracting Entity via e-mail to all participants in the Competition that submitted requests to participate in the Competition and have been admitted to the Competition. The Contracting Entity shall also publish that information on its website <http://armk.pl/zamowienia-publiczne> and on the website of the co-organiser of the Competition: www.sarp.krakow.pl
- 5.3.2. The information published on the websites and in the messages sent via e-mail about the decisions made at Stage 1 of the Competition shall include only identification numbers of the studies assigned by the participants in the Competition admitted to Stage 2 in accordance with item 4.2.6. hereof and may contain potential recommendations, opinions



and/or guidance for further works formulated by the Competition Jury as a summary of Stage 1 of the Competition.

- 5.3.3. The results of Stage 1 of the Competition shall be established through notification of all participants and invitation of the participants admitted to Stage 2 of the Competition to submit their competition works at Stage 2 by the date set in the time schedule of the Competition in item 1.11. hereof.
- 5.3.4. The participants in the Competition whose study's identification number is found in the information about the settlement of Stage 1 of the Competition as the identification number of the study admitted to the subsequent stage of the Competition shall submit their competition works at Stage 2 of the Competition.

6. DETAILED SCOPE, METHODS OF PREPARATION, PRESENTATION AND SUBMISSION OF COMPETITION WORKS AT STAGE 2 OF THE COMPETITION

6.1. General information

- 6.1.1. The competition work shall identify clearly and explicitly the Competition Participant's concept relating to the adopted architectural, programme, functional, utility and material solutions and their relations with the immediate and more distant surrounding area. The competition work shall demonstrate clearly compliance with the guidelines constituting the attachments to these Rules of the Competition. In terms of graphic design, the competition work shall present legible information in the form of texts and drawings.
- 6.1.2. The competition work must not breach any third party copyrights in terms of substance or tools used for its preparation.
- 6.1.3. If the competition work is developed in a manner enabling the identification of the authors or the participants, it shall not be considered.
- 6.1.4. Each Participant (or each Participant participating jointly in the Competition from time to time) may submit one competition work.
- 6.1.5. No variant solutions shall be allowed.
- 6.1.6. The studies submitted at Stage 1 of the Competition shall be attached by the Competition's secretariat to the competition works submitted at Stage 2 and the competition works submitted at Stage 2 shall be examined by the Competition Jury along with the studies submitted at Stage 1, subject to potential guidance, opinions and recommendations for further works that summarise Stage 1 of the Competitions as referred to in item 5.3.2. hereof.

6.2. Content of the competition work at Stage 2, manner and form of its preparation, presentation and submission

- 6.2.1. A **competition work** shall comprise:
 - 6.2.1.1. 1 copy of the **black and white graphic part** comprising no more than **four boards (100x70cm)** in the horizontal orientation, glued to a rigid light substrate (e.g. foam substrate);
 - 6.2.1.2. 2 copies of the **black and white descriptive part** in the form of permanently bound books in the A3 format;
 - 6.2.1.3. 1 copy of a sealed **envelope with an identification card** of Stage 2 of the Competition prepared in compliance with Attachment F07 hereto;

***Please note:** The names(s) of the Participant(s) in the Competition entered on the identification card of Stage 2 of the Competition must be the same as the one(s) on the identification card attached to the study at Stage 1 of the Competition. Any*



inconsistency between the identification cards found during the announcement of the results of the Competition shall result in the exclusion of the Participant(s) from the Competition.

- 6.2.1.4. 1 copy of a sealed envelope containing a **CD, DVD or USB data carrier** with the electronic version of the competition work.
- 6.2.1.5. 1 copy of the **mock-up**.
- 6.2.2. At Stage 2, the competition work shall contain specifically:
- a detailed concept for development of the area of the Krakow Music Center, showing detailed urban development solutions;
 - a detailed architectural concept for the building of the Krakow Music Center, including the architectural details and applied structural solutions and materials.
- 6.2.3. The **graphic part** shall include:
- 6.2.3.1. area development study in the 1:1,000 scale;
- 6.2.3.2. area development concept in the 1:500 scale incorporating the surrounding area;
- 6.2.3.3. views of all floors of the building in the 1:200 scale (the drawings shall contain numbers of individual rooms and be accompanied by a list of their names and areas, taking into consideration the 'Description of the subject-matter of the Competition, description of the site of the investment project, and functional and utility assumptions and guidelines' constituting Attachment M01 hereto);
- 6.2.3.4. at least two characteristic cross-sections in the 1:200 scale;
- 6.2.3.5. at least four elevations taking into account the surrounding area and the adopted materials in the 1:200 scale;
- 6.2.3.6. at least three exterior views, including one view from the human perspective from Piastowska Street;
- 6.2.3.7. at least two interior views, including one view of the entrance/lobby zone and one view of the main concert hall;
- 6.2.3.8. at least two details in the 1:10 or 1:20 scale enabling the understanding of the adopted materials as well as technical and energy efficient solutions; and
- 6.2.3.9. if necessary, other diagrams and drawings showing the architectural and urban development concept, functional and spatial solutions, transport solutions etc. - at the discretion of the Participant in the Competition.
- 6.2.4. The **descriptive part** in the form of a bound A3 book shall contain:
- 6.2.4.1. Descriptive text - the size of the text shall not exceed 6 numbered pages. The size of the text shall be **approx. 15,000 characters**. The text shall contain:
- detailed description of the conceptual assumptions and development concept, including relations with the neighbouring areas, particularly public spaces, as well as further contexts, such as cultural conditions, importance of the adopted concept of the Krakow Music Center for Krakow and the Małopolska region;
 - description of the architectural concept in the scope of functional, spatial, structural, material and installation solutions; and
 - description of the proposed environment-friendly solutions and energy efficient solutions.
- Complementing the description text with diagrams and other drawings shall be acceptable, provided that they do not exceed 6 pages; the number of pages shall not include the title page (optional).
- 6.2.4.2. Information on the planned costs of works performed based on the competition work referred to in item 1.7. and the planned costs of execution of the subject-matter of the contract referred to in item 1.8., prepared consistently, in terms of content, with Attachment F08 hereto;



- 6.2.4.3. Tabular summary of the area consistent, in terms of content, with the model constituting Attachment M11 hereto;
- 6.2.4.4. Land use specification consistent, in terms of content, with the model constituting Attachment M12 hereto; and
- 6.2.4.5. All boards of the graphic part reduced to the A3 format (excluding the boards submitted at Stage 1 of the Competition) **without the identification number** referred to in item 6.2.7.
- 6.2.5. A **mock-up** of the Krakow Music Center building in the 1:200 scale with the immediate surroundings and major elements of the building's interior, with a possibility to view the interior. The mock-up shall be made of white light materials (with transparent materials being acceptable) matching the master mock-up prepared by the Contracting Entity. The detailed guidelines for the mock-up shall be sent to the participants in the Competition along with the invitation to submit competition works at Stage 2.
- 6.2.6. In order to enable the use of the studies consistently with the Rules of the Competition, specifically for the purpose of making the works available to the members of the Competition Jury, the Participants in the Competition shall provide the Contracting Entity with the full content of the study in the form of an electronic record copiable on CDs or DVDs or USB data carrier in the following formats:
- for drawings: JPG, PDF or TIFF in 300 dpi resolution.
 - for PDF text.
- The following attachments shall also be added:
- Attachment F08 in PDF format;
 - Attachment M11 in XLSX or XLS format; and
 - Attachment M12 in XLSX or XLS format.
- Every board, description and attachment shall constitute a separate file**, with the individual files preferably not exceeding 25MB. It is further recommended to place individual drawings/materials, displayed on boards and in descriptive parts, in a separate folder while complying with the abovementioned technical guidelines.
- Please note: Documents on electronic media cannot be marked with the identification number referred to in item 4.2.6.*
- Please note: Files shall have no features enabling identification of the authors or the Participant (including metadata). Documents on electronic media cannot be secured with a password or otherwise protected against their use by the Competition Jury and the Contracting Entity.*
- 6.2.7. The competition work shall be marked exclusively with a six-digit identification number. The number shall be placed on all study components, such as:
- the graphic part - boards;
 - the title page or, in the absence of the title page, the first page of the descriptive part;
 - the sealed envelope containing the identification card – the envelope shall additionally be marked as follows: **'KRAKOWSKIE CENTRUM MUZYKI – KARTA IDENTYFIKACYJNA ETAPU 2'** [KRAKOW MUSIC CENTER – IDENTIFICATION CARD STAGE 2];
 - the sealed envelope with a CD, DVD or a USB data carrier with the electronic version of the competition work - the envelope shall additionally be marked as follows **'KRAKOWSKIE CENTRUM MUZYKI – WERSJA ELEKTRONICZNA ETAPU 2'** ['KRAKOW MUSIC CENTER – ELECTRONIC VERSION STAGE 2'];
 - packaging of the competition work.



- 6.2.8. As regards the graphic part, descriptive part, envelope with the identification card and envelopes with the electronic version, it is recommended that a horizontal **6x2cm box in the top right-hand corner** be provided for the six-digit identification number. Recommended height of digits: approx. 1 cm.

*Note: The identification number at Stage 2 of the Competition must be the **same** as the identification number used to mark the study's elements at Stage 1 of the Competition. No competition work marked with a different identification number than the one on the list of identification numbers of works admitted to Stage 2 shall be considered.*

- 6.2.9. None of the abovementioned elements of the competition work can be accompanied by the name of the Participant in the Competition submitting the study or any information enabling identification of the author of the study before the decisions are made in the Competition by the Competition Jury.
- 6.2.10. Materials not included in the scope of the Competition shall not be taken into consideration.
- 6.2.11. Competition works shall be submitted by the date and time set in item 1.11, with the receipt documenting the submission of the competition work (Attachment F06 hereto) in Krakow at the address indicated in the invitations to submit the competition works at Stage 2.
- 6.2.12. Competition works sent by post, courier service or submitted otherwise must be delivered to the Contracting Entity by the deadline set in item 6.2.11.
- 6.2.13. If the competition work is submitted otherwise than in person (e.g. by post or courier service), the address and name of the sender on the envelope/package may not be the address or name of the Participant in the Competition. Furthermore, the competition work shall be accompanied by the receipt of its submission (Attachment F06 hereto) in an open envelope with an address that is not the address of the Participant in the Competition. The receipt of submission of the competition work shall be sent to that address.
- 6.2.14. The competition works shall be submitted in the packages preventing their traceless opening and reading. Packages must be marked as follows:
'KRAKOWSKIE CENTRUM MUZYKI – PRACA KONKURSOWA ETAP 2' [THE KRAKOW MUSIC CENTER – COMPETITION WORK STAGE 2],
as well as marked with a legible and visible six-digit identification number referred to in item 6.2.7.
- 6.2.15. A competition work may be withdrawn only before the expiry of the deadline for submission of the works. A competition work may be withdrawn after presentation of the original receipt confirming its submission issued by the Contracting Entity or co-organiser of the Competition or a person appointed by them.
- 6.2.16. Amending and making additions to the competition work shall be possible only before the expiry of the deadline for submission of the works. The amendments or additions to the competition work must be made while respecting the requirements specified for the competition work, provided that the package (envelope) is additionally marked as follows:
'KRAKOW MUSIC CENTER – CHANGE IN THE STUDY' or **'KRAKOW MUSIC CENTER – SUPPLEMENT TO THE STUDY'**.
- 6.2.17. Competition works sent by post, courier service or delivered otherwise that reach the Contracting Entity past the deadline for submission of the works, which is confirmed by a relevant report, shall not be deemed submitted and shall not be considered and may be retrieved by the Participant at their expense only.
- 6.2.18. Competition works shall be encrypted by the Competition's Organising Secretary and Supporting Secretary through assignment of a unique, three-digit code to each work. Those activities shall be recorded in a report sent to the Contracting Entity's manager. The code numbers assigned by the Organising Secretary shall differ from those at Stage 1 of the Competition.



7. EVALUATION OF COMPETITION WORKS AT STAGE 2 OF THE COMPETITION, ANNOUNCEMENT OF THE RESULTS THE COMPETITION

7.1. Procedure for evaluating competition works at Stage 2 of the Competition

- 7.1.1. The evaluation of the works shall be performed by the Competition Jury behind closed doors. Its objective shall be to evaluate fulfilment by the works, in principle, of the material formal and substantive requirements specified in the Rules of the Competition based on the criteria defined in item 7.2. of this section.
- 7.1.2. The Competition Jury shall settle the Competition by selecting the best competition work. In particular, the Competition Jury:
- 7.1.2.1. shall designate the work to be awarded the first prize and the amount of the prize or shall refrain from awarding a prize when all competition works do not fulfil the requirements specified in the Rules of the Competition in any material aspect;
 - 7.1.2.2. may award the second prize to the Participant of Stage 2 of the Competition and honorary distinctions to the authors of the works and studies submitted either at Stage 1 or Stage 2 of the Competition;
 - 7.1.2.3. shall prepare the information about the awarded and distinguished works;
 - 7.1.2.4. shall prepare a justification for the settlement of the Competition;
 - 7.1.2.5. shall prepare post-competition recommendations for the works that were awarded the first and the second prizes;
 - 7.1.2.6. shall present the results of the Competition to the Contracting Entity's manager for approval; and
 - 7.1.2.7. shall prepare a justification for the decision not to settle the Competition.

7.2. Criteria of evaluation of competition works at Stage 2 of the Competition

- 7.2.1. Competition works shall be evaluated according to the following criteria:
- 7.2.1.1. attractiveness and feasibility of the proposed urban development solutions and attractiveness and feasibility of proposed architectural solutions;
 - 7.2.1.2. relevance and appropriateness of functional, programme and spatial solutions for the buildings and area development;
 - 7.2.1.3. economics of solutions with special emphasis on the economics of the buildings' construction and operating costs;
 - 7.2.1.4. legitimacy of the adopted technical solutions, including energy efficient solutions;
 - 7.2.1.5. cost of execution of the investment project in the context of the adopted solutions set against the information regarding the costs of execution submitted by the Participant in the Competition referred to in item 6.2.4.2.;
 - 7.2.1.6. cost of the design documentation mentioned in item 6.2.4.2.
- 7.2.2. Each of the competition works shall be evaluated by the Competition Jury based on all abovementioned criteria and its fulfilment of the material requirements of the Rules of the Competition applicable to competition works, which shall be recorded in the minutes of the Competition Jury.

7.3. Announcement of the results the Competition

- 7.3.1. The results of the Competition shall be made public on the day indicated in item 1.11. hereof.
- 7.3.2. The participants in the Competition shall be notified of the venue and time of the announcement of the results in a separate letter or via e-mail.



- 7.3.3. After the official announcement of the results of the Competition, the Organising Secretary of the Competition shall publicly declassify and identify, in the presence of the Competition Jury and the Contracting Entity's manager, all competition works, assigning them to the respective participants based on the code numbers given by the Organising Secretary to all elements of the competition works and identification cards attached to the competition works submitted at Stage 2 of the Competition and studies submitted at Stage 1 of the Competition.
- 7.3.4. If it is stated, following identification of the competition works, that a competition work was submitted by a Participant not invited to submit the competition work or if a Participant in the Competition is involved in more than one competition work, such competition work(s) shall be deemed rejected and the Participant(s) shall be excluded from participation in the Competition and shall not have the right to claim any prize.
- 7.3.5. The Contracting Entity shall inform all participants admitted to the Competition about the results of the Competition and publish the related announcement on its website <http://armk.pl/zamowienia-publiczne> and the www.sarp.krakow.pl website, and shall also send the announcement about its results to the Publications Office of the European Union promptly after their determination.
- 7.3.6. Following settlement of the Competition, all competition works submitted at Stage 2 of the Competition and the studies submitted at Stage 1 of the Competition designated by the Competition Jury and the Contracting Entity shall be presented at the post-competition exhibition. The Contracting Entity shall publish the relevant notice on the abovementioned websites and send it via e-mail to all participants invited to participate in the Competition. It is assumed that the opening of the post-competition exhibition shall take place on the day and at the time of the public announcement of the results of the Competition, after their announcement.
- 7.3.7. The Contracting Entity shall make a separate announcement and notify the participants about the date and venue of the public post-competition discussion, provided that such discussion is envisaged.



8. OTHER PROVISIONS OF THE RULES

8.1. The undertakings by the participants in the Competition and the Contracting Entity, including the fields of exploitation of the competition works and the provisions governing the transfer of the author's economic rights in the competition work awarded the first prize and the remaining awarded and distinguished works

- 8.1.1. The studies and competition works must not be made public or otherwise disseminated, whether in full or in part, prior to the date of public announcement of the results of the Competition.
- 8.1.2. Regardless of the date of payment of the prizes and award of the distinctions, and with no additional remuneration for the participants in the Competition, the Contracting Entity reserves the right to present and make public, for the first time, all or selected studies or competition works during the public post-competition exhibition and as a part of the post-competition publication, as well as the right to reproduce and publish the same using any technique, including printing, reprography and digital recording, lend for use, produce copies of the work in the abovementioned manner and distribute the same in the form an exhibition catalogue, whether printed or digital, as well on the Internet or in other media. In that respect, all participants undertake to grant the Contracting Entity a free, non-exclusive, global and perpetual license from the moment of approval of the results of the Competition by the Contracting Entity's manager. Furthermore, the participants undertake to grant their consent to the making of necessary modifications (e.g. change in the format or presentation of some elements of the competition work only) in connection with the publication of the competition works. The statement on the granting of the license on the abovementioned principles has been included in the request to participate in the Competition.
- 8.1.3. The arrangements in item 8.1.2. shall not breach the author's moral rights held by the authors of the competition works.
- 8.1.4. As of the announcement of the results of the Competition, the participants in the Competition admitted to Stage 2 of the Competition and awarded prizes as well as the participants not invited to submit the competition works at Stage 2 of the Competition and, nonetheless, awarded honorary distinctions, shall grant the Contracting Entity an exclusive global and perpetual license with regard to the competition works, including the study, based on the agreement concluded with the Contracting Entity, the model of which constitutes Attachment F13 hereto, within the following fields of exploitation:
- 8.1.4.1. placing, recording, multiplying and using it in any scale or in any part in all materials published for promotional purposes of the Contracting Entity or entity designated by the Contracting Entity, particularly in the form of printed publications, boards, on computer disks and all types of media intended for digital recording;
- 8.1.4.2. publishing any part thereof on the Internet, including their publication and use as a part of online publications;
- 8.1.4.3. displaying it in public, particularly at the post-competition exhibition, screening, reproducing, broadcasting and re-broadcasting it using wired and wireless video via ground stations or satellites or on the Internet; and
- 8.1.4.4. using any part thereof for the purposes of advertising, promotion, marking or identification of the Contracting Entity, its programmes, broadcasts and publications, as well as preparing foreign language versions thereof.
- 8.1.5. The license referred to in item 8.1.4. may be terminated subject to a 5-year notice period.
- 8.1.6. The granting of the license referred to item 8.1.4. obligates the Contracting Entity to publish each time the name of the Participant(s) in the Competition and the composition of the design team, as requested by the Participant in the Competition in the cases of exploitation



listed in item 8.1.4., unless the Participant in the Competition makes a written reservation that they do not wish that such information be published. In such case, the identification number of the competition work referred to in the Rules of the Competition may be published.

- 8.1.7. The Participant in the Competition whose competition work is recognised as the best by the Competition Jury undertakes to transfer to the Contracting Entity the author's economic rights in the competition work, including the study, based on an agreement concluded with the Contracting Entity the model of which constitutes Attachment F14 hereto.
- 8.1.8. The Participant in the Competition shall declare and guarantee that the use of the work by the Contracting Entity does not breach any third party rights, including the author's economic and moral rights. The Participant in the Competition shall be liable towards the Contracting Entity for any legal defects in the work, in particular, potential third party claims for breaches of their intellectual property rights.
- 8.1.9. The Participant in the Competition who receives the first prize in the form of the invitation to the negotiations, through the single-source procedure, of the contract for the preparation of the documents referred to in the Rules shall be obliged to engage in those negotiations within the time limit set herein and at the venue designated by the Contracting Entity.
- 8.1.10. The arrangements of material importance to the parties shall be negotiated. They shall be incorporated in the concluded design services contract the model of which constitutes Attachment F12 hereto.

8.2. Scope and deadline for preparation of the studies constituting the subject-matter of the public contract awarded through the single-source procedure

- 8.2.1. Completion of the investment project implemented on the basis of the design documentation is scheduled for December 2023.
- 8.2.2. The subsequent stages of preparation of the design documentation shall be completed in accordance with the provisions of the model design services contract constituting Attachment F12 hereto, within the following scopes:
 - 8.2.2.1. preparation of a multi-discipline concept design of the Krakow Music Center along with accompanying infrastructure, making of all relevant improvements and arrangements (studies, pre-design and conceptual works, and acoustic analyses) with relevant authorities and other institutions or persons, as well as other participants in the planning process, including the preparation of cost estimates for the planned investment project;
 - 8.2.2.2. preparation of a multi-disciplinary construction design for the building of the Krakow Music Center along with the accompanying infrastructure, representation of the Contracting Entity in procedures aimed at obtaining the construction permit and all documents, opinions, studies, arrangements, permits and approvals necessary to obtain the previously mentioned decisions based on the Contracting Entity's power of attorney and statement about the right to dispose of the real property for construction purposes covering the scope of the investment project. In particular, the Designer shall be obliged to verify and possibly update the pre-design materials delivered by the Contracting Entity. Those include the geotechnical opinion, the land survey and height map for design purposes, the architectural record and the natural survey;
 - 8.2.2.3. preparing a multi-discipline executive design, bills of quantities and comprehensive design of the equipment of the building of the Krakow Music Center along with the accompanying infrastructure, preparing the interior design and visual identification of the building of the Krakow Music Center along with the accompanying infrastructure, which the Contracting Entity requires to



- prepare and conduct the procedure for the award of the public contract for construction works along with the purchase of the equipment and other services, in compliance with all requirements of such documentation.
- 8.2.2.4. preparing a technical specification for the performance and acceptance of construction works, development of investor cost estimates with their maximum three-time update in case of a written notification of the need for such an update by the Contracting Entity by the dates to be established through negotiation;
- 8.2.2.5. providing advisory services in the scope of these Rules of the Competition at the stage of the procedure for the award of a public contract for construction works, specifically preparing a description of the subject-matter of the contract in the substantive scope, along with attachments, while taking into account the requirements derived in particular from the provisions of the Public Procurement Law and the implementing regulations issued on its basis with regard to the description of the subject-matter of the contract (Article 29 and subsequent of the Public Procurement Law), preparing the answers to the questions from the Contractors, participation, jointly with the Contracting Entity, in the meetings of the National Chamber of Appeals (KIO) and other appeal instances; and
- 8.2.2.6. exercising the author's supervision during the performance and acceptance of the construction works relating to the execution of the Krakow Music Center project and the general equipment covered by the scope of the agreement.
- 8.2.3. The deadlines for the preparation of the studies listed in item 8.2.2. have been specified in the model agreement constituting Attachment F12 hereto.
- 8.2.4. The design documentation, comprising the studies and materials mentioned in item 8.2.2. and other formal, legal and design documents necessary for the performance of the subject-matter of the contract, must be prepared in compliance with the applicable regulations, Polish standards, technical knowledge and good engineering practice based on the principles and in the manner enabling the conduct of the procedure for the award of a public contract.
- 8.2.5. Designs prepared as a part of the works specified in item 8.2.2. shall be complete, i.e. include also all studies, for example structural, road, installation, technology and area development designs as well as any other designs required under the applicable laws and regulations for the construction of the Krakow Music Center. They shall be prepared by discipline-specific designers of relevant specialisations.

8.3. Instruction on legal remedies available to participants in the Competition

- 8.3.1. If a contractor or a participant in the Competition or another entity has or had interest in obtaining the contract and has suffered or is likely to suffer losses as a result of the Contracting Entity's breach of the provisions of the Public Procurement Law, the contractor, the participant in the Competition or the other entity shall have the legal remedies available to them.
- 8.3.2. Legal remedies against the notice of the contract and the terms of reference of the contract shall also be available to the organizations entered on the list kept by the President of the Public Procurement Office (UzP).
- 8.3.3. They may appeal exclusively against any act performed by the Contracting Entity or omission of any act required from the Contracting Entity under the Public Procurement Law during the procedure for the award of a contract in breach of the provisions of the Public Procurement Law.
- 8.3.4. An appeal shall identify the act or omission by the Contracting Entity charged with being in breach of the provisions of the Public Procurement Law, contain a concise presentation of the charges, define the demand and designate the factual and legal circumstances justifying the filing of the appeal.



- 8.3.5. The appeal is filed with the President of the National Chamber of Appeals (ul. Postępu 17a, 02-676 Warszawa) in writing or in the electronic format bearing a secure electronic signature verified by means of a valid qualified certificate or equivalent means that fulfils the requirements applicable to that type of signature.
- 8.3.6. A registration fee shall be paid for the appeal no later than on the day of the expiry of the deadline for filing the appeal and the proof of its payment shall be enclosed to the appeal. The appellant shall send a copy of the appeal to the Contracting Entity prior to the expiry of the deadline for filing the appeal in such manner as to allow the Contracting Entity to become acquainted with the appeal prior to the expiry of that deadline. It is alleged that the Contracting Entity could become acquainted with the appeal prior to the expiry of the deadline for filing the appeal if a copy of the appeal was sent via e-mail prior to the expiry of the deadline for its filing.
- 8.3.7. An appeal is filed with the President of the National Chamber of Appeals by the dates defined in the provisions of Article 182 of the Public Procurement Law:
- 8.3.7.1. within 10 days of the date of sending of the information about the Contracting Entity's act constituting the basis for its filing – if sent in the manner defined in Article 180 section 5 second sentence of the Public Procurement Law or within 15 days – if sent otherwise where the value of the contract is equal to or greater than the amounts defined in the regulations issued on the basis of Article 11 section 8 of the Public Procurement Law;
- 8.3.7.2. within 5 days of the date of sending of the information about the Contracting Entity's act constituting the basis for its filing – if sent in the manner defined in Article 180 section 5 second sentence of the Public Procurement Law or within 10 days – if sent otherwise where the value of the contract is smaller than the amounts defined in the regulations issued on the basis of Article 11 section 8 of the Public Procurement Law.
- 8.3.8. An appeal against the wording of the notice of contract and, if the procedure is conducted under an open tender formula, also against the provisions of the contract's terms of reference or the rules of the competition, shall be filed within:
- 8.3.8.1. 10 days of the date of publication of the notice in the Official Journal of the European Union or of the terms of reference of the contract on the website – where the value of the contract is equal to or greater than the amounts defined in the regulations issued on the basis of Article 11 section 8 of the Public Procurement Law;
- 8.3.8.2. 5 days of the date of publication of the notice in the Public Procurement Bulletin or of the terms of reference of the contract on the website – where the value of the contract is smaller than the amounts defined in the regulations issued on the basis of Article 11 section 8 of the Public Procurement Law.
- 8.3.9. An appeal against the acts other than defined in Article 182 sections 1 and 2 of the Public Procurement Law shall be filed:
- 8.3.9.1. for the contracts the value of which is equal to or greater than the amounts defined in the regulations issued on the basis of Article 11 section 8 of the Public Procurement Law – within 10 days of the day a party became or could become, while exercising due diligence, aware of the circumstances constituting the basis for its filing;
- 8.3.9.2. for the contracts the value of which is smaller than the amounts defined in the regulations issued on the basis of Article 11 section 8 of the Public Procurement Law – within 5 days of the day a party became or could become, while exercising due diligence, aware of the circumstances constituting the basis for its filing.
- 8.3.10. The Contracting Entity shall send without delay, however not later than within 2 days of the date of its receipt, a copy of the appeal to the other contractors participating in the procedure to award the public contract and, if the appeal refers to the wording of the notice



- of the contract or provisions of the terms of reference, it shall also publish the copy of the appeal on its website on which the notice of the contract is published or the terms of reference are made available, summoning the contractors to join the appeals procedure.
- 8.3.11. A contractor may notify its intention to join the appeals procedure within 3 days of the date of receipt of a copy of the appeal, indicating the party it is joining and the interest in obtaining the decision to the advantage of the party it is joining. The notice to join the appeal is filed with the President of the National Chamber of Appeals in writing or in the electronic format bearing a secure electronic signature verified by means of a valid qualified certificate and its copy is sent to the Contracting Entity and to the contractor filing the appeal. The contractors who have joined the appeals procedure become the participants of the appeals procedure if they have interest in the appeal being settled to the advantage of one of the parties.
- 8.3.12. The Appellant and the Contractor summoned in compliance with item 17 of these Terms of Reference cannot subsequently use the legal remedies against the Contracting Entity's acts performed in compliances with the judgment of the Chamber or court or pursuant to Article 186 sections 2 and 3 of the Public Procurement Law.
- 8.3.13. The provisions of the Code of Civil Procedure of 17 November 1964 (uniform text in Journal of Laws of 2019, item 1460 as amended) on the arbitration tribunal shall apply to the appeals procedure accordingly unless the Public Procurement Law stipulates otherwise.
- 8.3.14. The parties to and participants of the appeals procedure may also file a complaint in court against the decision of the National Chamber of Appeals. The provisions of the Code of Civil Procedure of 17 November 1964 on the filing of an appeal shall apply accordingly in the procedure pending as a result of the filing of a complaint unless the Public Procurement Law stipulates otherwise.
- 8.3.15. The complaint shall be filed with a regional court having jurisdiction over the registered office or place of residence of the Contracting Entity with the intermediation of the President of the National Chamber of Appeals within 7 days of the date of service of the Chamber's decision, with a certified copy of the complaint sent simultaneously to the opposing party. Posting of a complaint at a postal outlet of a public postal operator shall be tantamount to its filing. A fee shall be paid on the complaint.
- 8.3.16. A complaint shall fulfil the requirements envisaged for a writ of procedure and indicate the decision covered by the complaint, invoke the charges, contain a concise justification of the charges, designate the evidence as well as include a motion to repeal the decision or to amend the decision in full or in part. In a procedure pending as a result of the filing of a complaint, the demand of the appeal cannot be expanded nor can new demands be made.
- 8.3.17. Notification: A contractor may, within the deadline envisaged for filing the appeal, inform the Contracting Entity about an act performed by the Contracting Entity in breach of the Public Procurement Law or omission of an act to the performance of which the Contracting Entity is obliged under the Public Procurement Law against which no appeal can be filed under Article 180 section 2 of the Public Procurement Law.
- 8.3.18. If the provided information is deemed justified, the Contracting Entity shall repeat the act or shall perform the omitted act, inform the contractors thereof in the manner envisaged in the Public Procurement Law for that act.
- 8.3.19. Subject to Article 180 section 2 of the Public Procurement Law, no appeal can be filed against the act designated in item 8.3.18. above.
- 8.3.20. Objection: The Contracting Entity or the appellant may lodge an objection against the joining of the appeals procedure by another contractor by the time of the opening of the hearing at the latest. The Chamber shall grant the objection if the party lodging the objection substantiates that the contractor has no legal interest in obtaining a settlement to the advantage of the party the contractor has joined; otherwise, the Chamber shall dismiss the objection. The Chamber may issue the decision on the granting or dismissal of the objection behind closed doors. No complaint can be filed against such decision.



- 8.3.21. The Contracting Entity informs that legal remedies have been discussed in detail in Title VI of the Public Procurement Law, i.e. in Articles 179 – 198g.

Please note: Whenever a reference is made in these rules or in the attachments thereto to a Contractor, it shall be understood to mean a Participant in the Competition accordingly.

8.4. Information on personal data protection

Subject to Article 13 sections 1 and 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the General Data Protection Regulation, hereinafter referred to as the GDPR), the Contracting Entity informs that:

- 1) **Personal data controllers.** The Organiser is the controller of personal data of the Participant in the Competition.
- 2) **Purposes of data processing.** Controllers shall process the data of the Participant in the Competition in order to organise and hold the Competition and for the purpose of the use of the studies or competition works consistently with the provisions of the Rules referred to in the Rules of the Competition.
- 3) **Information on legal obligation to provide data.** The obligation of the Participant in the Competition to provide personal data, as referred to in the Rules, is a statutory requirement specified in the Public Procurement Law associated with participation in the Competition, including Article 123 of the Public Procurement Law; therefore, the legal obligation to which the controller is subject, i.e. Article 6 section 1 letter c) of the Regulation on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, must be fulfilled.
- 4) **Consequences of failure to provide personal data.** The consequences of the failure to provide specific data have been defined in the Public Procurement Law.
- 5) **Data retention period.** The personal data of the Participant in the Competition shall be stored over a period of 4 years from the date of the establishment of the Competition's results.
- 6) **Rights of data subjects.** The Participant in the Competition shall have the following rights:
 - subject to Article 15 of GDPR, the right to access the personal data relating to the Participant in the Competition;
 - subject to Article 16 of GDPR, the right to rectify the personal data relating to the Participant in the Competition; and
 - subject to Article 18 of GDPR, the right to request that the controllers restrict the processing of personal data, except for the cases referred to in Article 18 section 2 of GDPR.
- 7) **Right to file a complaint with the supervisory authority.** The Participant in the Competition shall have the right to file a complaint with the supervisory authority, such authority in Poland being the President of the Personal Data Protection Office (UODO).
- 8) **Data recipients.** The personal data of the Participant in the Competition may be disclosed based on the applicable legal regulations in connection with the held Competition.
- 9) **Information on automated processing of personal data.** The data of the Participant in the Competition shall not be processed in the automated manner.
- 10) **Additional information.** The Participant in the Competition shall have:



- the right to erase personal data in connection with Article 17 section 3 letters b, d or e of GDPR;
- right to data portability referred to in Article 20 of GDPR; and
- subject to Article 21 of GDPR, the right to object to the processing of personal data as Article 6 section 1c of GDPR provides the legal basis for the processing of the personal data of a Participant in the Competition.



8.5. List of attachments to the Rules of Competition

8.5.1. 'F' formal attachments

No. of attachment	Attachment description	Clarifications
F01	Model request to participate in the Competition	the request shall be submitted in compliance with the Rules of the Competition and the time schedule of the Competition
F02	Model power of attorney to represent the participant in the Competition participating independently in the Competition	the document shall be submitted exclusively in the case of appointment of a representative of the Participant in the Competition
F03	Model power of attorney to represent the participants in the Competition participating jointly in the Competition	the document shall be submitted exclusively in the case of appointment of a representative of the participants participating jointly in the Competition
F04	Receipt confirming the submission of the study at Stage 1 of the Competition	the document shall be handed over to the Participant by the secretary of the Competition or sent to the address provided by the Participant where the competition work has been submitted by post or courier service (in that case, the document completed by the Participant shall be enclosed to the correspondence in such manner that the parcel does not need to be opened)
F05	Model identification card of the study submitted at Stage 1 of the Competition	the document submitted at Stage 1 of the Competition along with the competition work
F06	Receipt confirming submission of the competition work at Stage 2 of the Competition	the document shall be handed over to the Participant by the secretary of the Competition or sent to the address provided by the Participant where the competition work has been submitted by post or courier service (in that case, the document completed by the Participant shall be enclosed to the correspondence in such manner that the parcel does not need to be opened)
F07	Model identification card of the competition work submitted at Stage 2 of the Competition	the document submitted at Stage 2 of the Competition along with the competition work
F08	Information on planned costs of works performed based on the competition work and costs of performance of the subject-matter of the contract	applicable to the participants invited to Stage 2 of the Competition, the document shall be submitted along with the descriptive part of the competition work and permanently attached thereto
F09	List of persons to confirm fulfilment of the condition referred to in item 3.2.4.1. of the Rules of the Competition	the document submitted together with the request to participate in the Competition
F10	List of services to confirm fulfilment of the condition referred to in item 3.2.4.2. of the Rules of the Competition	the document submitted together with the request to participate in the Competition



F11	List of persons who shall participate in the performance of the contract for preparation of the design documentation consistently with item 3.6.1.3.	the document required exclusively from a participant invited to negotiations through the single-source procedure
F12	Model design services contract	the contract signed, after the public announcement of the results of the Competition, by the author of the competition work awarded the first prize consistently with the provisions of item 1.5.
F13	Model contract – granting of the exclusive license	the contract signed after the public announcement of the results of the Competition
F14	Model contract – transfer of the author’s economic rights	the contract signed, after the public announcement of the results of the Competition, by the author of the competition work awarded the first prize
F15	Model undertaking to make resources available	the document required when a third party makes available the resources required for demonstrating fulfilment of the eligibility criteria for participation in the competition or in the negotiation through the single-source procedure

8.5.2. ‘M’ substantive attachments

No. of attachment	Attachment description
M01	Description of the subject-matter of the Competition, description of the investment site, and functional and utility assumptions and guidelines
M02	Armii Krajowej – Piastowska local zoning plan
M03	Land survey and height map of area covered by the Competition in DWG and PDF format
M04	Orthophotomap in JPG format
M05	Geology and engineering documentation
M06	Greenery survey
M07	Conservation officer’s guidelines
M08	Photographic survey
M09	Tabular summary of the building’s area in XLXS format
M10	Tabular area summary in XLXS format